

(See Articles Part 3). These detail in length the roles and responsibilities of Trustees and the operation of Board of Trustees meetings.

## 1.0 Term of Office

- 1.1 Sabbatical Officer Trustees shall be trustees for the duration of their term of office though may be shortened or lengthened on a transitional basis as outlined in Article 21.3.
- 1.2 Student Trustees will hold office for two years from the date of the Appointments Committee where their appointment was approved. They will be eligible to serve for a maximum of two terms which may either be consecutive or non-consecutive.
- 1.3 Lay Trustees will hold office for up to four years from the meeting where their appointment was approved. They will be eligible to serve for a maximum of two terms which may either be consecutive or non-consecutive.
- 1.4 Vacancies arising from the resignation, disqualification or being dismissed from office for student or lay trustees will be replaced within 3 months by the Board of Trustees following recommendations by the Appointments Committee.
- 1.5 Vacancies arising from the resignation, disqualification or being dismissed from office of Sabbatical Officer Trustees shall be dealt with as noted in Bye-Law: 4 Student Officers.

## 2.0 Sub Committees of the Board of Trustees

- 2.1 The Board may set up sub committees as it feels suitable but must always include an Appointments Committee.

## 3.0 Appointments Committee Membership and Frequency

- 3.1 The Membership of the Appointments Committee will be the President, the Chief Executive, two Sabbatical Officer Trustees, two appointed members of the Board of Trustees (who may be Lay or Student Trustees) and a person nominated by City St George's, University of London. Quorum shall be half of the members including the President and one appointed member.
- 3.2 The Membership of the Appointments Committee shall be decided at the first Board of Trustees of each academic year and the members shall hold this position for one year, or until their office ends.
- 3.3 The Chair of the Appointments Committee shall be the President. The committee may choose to nominate a secretary from among their members or a person they deem suitable from the Union or University.

3.4 The Appointments Committee shall meet as deemed required by the Chair or by resolution of the Board of Trustees.

## **4.0 Business of the Appointments Committee**

4.1 To monitor the skills of the Board of Trustees and any of its sub committees to ensure that they can fulfil their duties.

4.2 To monitor the diversity of the Board of Trustees and any of its sub committees to ensure that it reflects the diversity of both City Students and the wider community.

4.3 To ensure that the roles for lay and Student Trustees are properly advertised and recruited with due regard to any skills and diversity needs.

4.4 To hold any recruitment processes required to fill appointments, with due consideration to fair and accountable appointments.

4.5 Any other duties as agreed by the Board of Trustees from time to time that is appropriate to the duties outlined above.